



## Financial Policy

1. We accept a variety of dental insurance plans, and assist our patients in filing their claims as part of our service. However, patients are responsible for knowing the details of their individual contract - including the benefits, limitations and maximum coverage.
2. Patients with dental plans must have their insurance benefits verified and must pay deductibles and co-insurance at the initial appointment, as well as each subsequent appointment while under treatment.
3. Patients NOT covered by a dental insurance plan must pay in full for the visit at the time services are rendered. Patients will receive a 10% discount on services EXCLUDING hygiene appointments. Payment methods include Cash, Check, MasterCard, Visa, Discover.  
\*Third party financing may be available for qualifying patients\*
4. Senior citizens (age 62) are eligible to receive a 10% discount on services, only if full payment is received at the time of each visit. This does not include the purchase of dental products.
5. In accordance with our office policy, we require a 24-hour cancellation notice, if an appointment cannot be kept. Any cancellation left after 5 p.m. on our answering machine will be considered a cancellation without a 24-hour notice. Please be aware that our office hours are:

Monday - Tuesday 7 a.m. to 5 p.m.

Wednesday 7 a.m. - 6 p.m.

Thursday 7 a.m. - 2 p.m.

A specific time is reserved for you and last minute cancellations result in a lost opportunity for another patient to receive dental care. A charge of \$50.00 for scheduled cleaning appointments and a charge of \$100.00 for scheduled doctor appointments will apply for a cancel/no show without a 24-hour notice.

I understand that I am responsible for all treatment costs not covered by my dental plan.

Please sign below acknowledging that you understand and agree to these policies.

Signature \_\_\_\_\_ Date \_\_\_\_\_